

PROBATE WORKSHEET

Estate of: _____

Personal Representative Information	
Name:	
Relation:	
Contact #:	
Address:	

Court Information		
Probate Court		
Case File #		
Date of Death		
Date of Publication		
Date of Notice to Creditors		
Date Inventory Filed		
Will on File	Yes	No
Type of Probate		
Independent		
Dependent / Court Supervised		
Determination of Heirship		
Attorney(s)		Contact #

Subject Property				
Address:				
Personal Residence			Yes	No
Zone	SQFT	YR BLT	BR/BA	Date Sold
Amenities				
PR's Estimated Value				
Inventory Value				
Tax Appraised Value				
Existing Loans				
Estimated Real Property Value				
Estimated Personal Property Value				
Appraised			Yes	No
Appraiser:				
Contact #:				
Date Appraised:				

Tracking Dates	
1st File Review	
Letter to Executor	
Phone Contact	
Mail Contact	
Property Inspection	
Offer Made	

Heirs Information					
Name	Relation	RE Interest	Contact #	Address	Contacted

Additional Notes